



SPS Indoor Air Quality Compliant Form

Occupant Name: _____ Date: _____

School Building _____

Room No. _____

Completed by: _____ Title: _____ Phone: _____

This form should be used if your complaint may be related to indoor air quality. Indoor air quality problems include concerns with temperature control, ventilation, and air pollutants. Your observations can help to resolve the problem as quickly as possible. Please use the space below to describe the nature of the complaint and any potential causes.

So that we can respond promptly, please return this form to: Ken Donovan IAQ Manager

OFFICE USE ONLY

File Number _____ Received By _____ Date _____