TIME SHEET

☐ **Pine Point**	☐ **ELL**	☐ **St. Michaels Spec Ed**	☐ **St. Michaels Remedial**
☐ **Tutor (Non-Union)**	☐ **HOMEBOUND/Expulsion**	☐ **NURSE**	☐ **PARA**
☐ **Added Teaching (SPS Union Teachers ONLY)**		☐ **TITLE I**	☐ Summer School Nurse
☐ **LONG TERM SUBSTITUTE TEACHER**		☐ Summer School Para	☐ Summer School Teacher

Name of Employee:_____

Student Names: _____

(If applicable) _____

_____

Project/ Task:_____

DATE	IN	OUT	IN	OUT	TOTAL

TOTAL HOURS _____

_____

SIGNATURE OF EMPLOYEE **DATE**

_____

SIGNATURE OF SUPERVISOR **DATE**

CODE:_____