
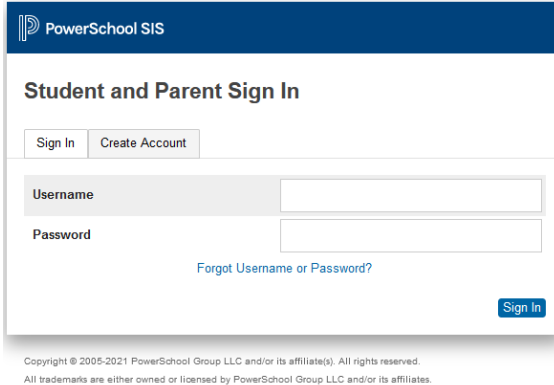


How to Access the SNAP Health Portal

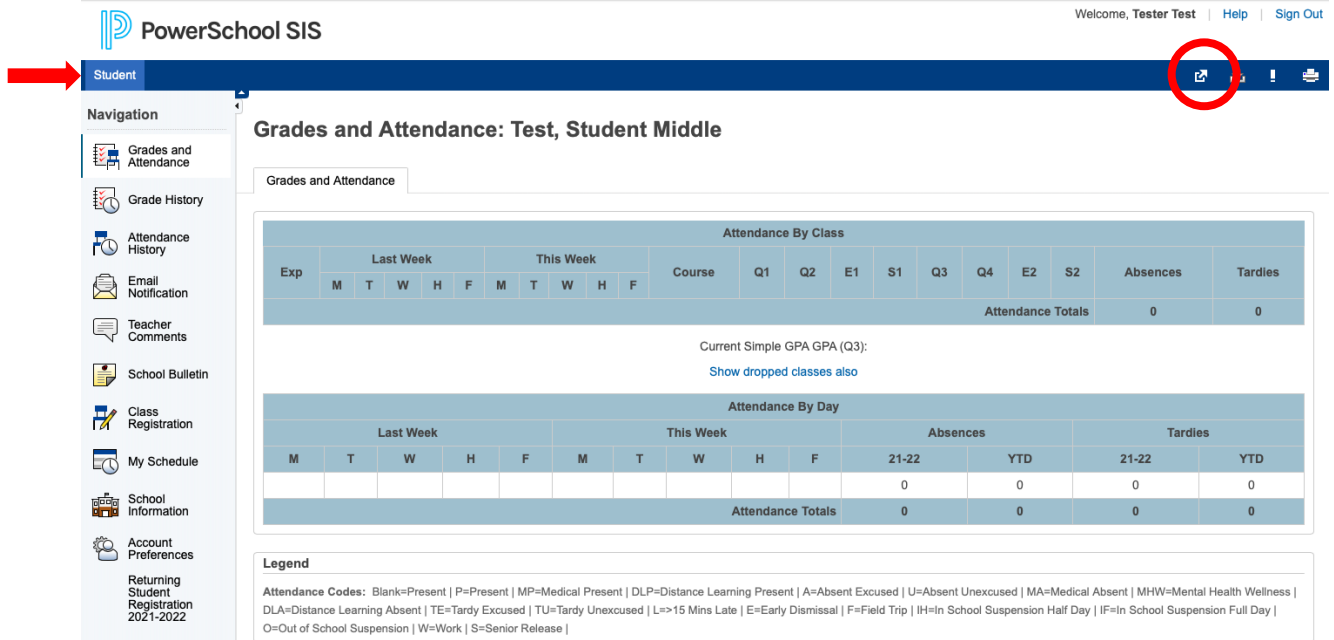
To access the SNAP Health Portal, you will need to log into your PowerSchool Student and Parent Portal.

1. Go to the following web address: <https://stonington.powerschool.com/public/pw.html>
2. Sign into your account using your Username and Password information. Your child has their own Username and Password. Please do not share your account information with your child. As a parent, you have access to options that your child doesn't.

The form is titled "Student and Parent Sign In" and includes a "Sign In" button and a "Create Account" button. It has fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. The "Sign In" button is at the bottom right of the form.

3. If you have more than one child, please select the tab at the top for the child you wish to access records for.
4. To reach the SNAP Health Portal, select the box with the diagonal arrow.



The screenshot shows the PowerSchool SIS Student Portal. A red arrow points to the "Student" tab in the top navigation bar. A red circle highlights a box with a diagonal arrow in the top right corner of the page. The main content area displays "Grades and Attendance: Test, Student Middle". It includes a table for "Attendance By Class" and a table for "Attendance By Day".

Exp	Last Week					This Week					Course	Q1	Q2	E1	S1	Q3	Q4	E2	S2	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F											
Attendance Totals																			0	0	

Current Simple GPA GPA (Q3):
[Show dropped classes also](#)

Last Week					This Week					Absences		Tardies	
M	T	W	H	F	M	T	W	H	F	21-22	YTD	21-22	YTD
										0	0	0	0
Attendance Totals										0	0	0	0

Legend
Attendance Codes: Blank=Present | P=Present | MP=Medical Present | DLP=Distance Learning Present | A=Absent Excused | U=Absent Unexcused | MA=Medical Absent | MHW=Mental Health Wellness | DLA=Distance Learning Absent | TE=Tardy Excused | TU=Tardy Unexcused | L=>15 Mins Late | E=Early Dismissal | F=Field Trip | IH=In School Suspension Half Day | IF=In School Suspension Full Day | O=Out of School Suspension | W=Work | S=Senior Release

How to Access the SNAP Health Portal

- This will open a new navigation panel on the right. Select SNAP Health Portal

The screenshot shows the PowerSchool SIS interface. On the right side, there is an 'Applications' panel with a 'Close' button. Inside this panel, there is a table with two columns: 'Applications' and 'Description'. The table contains two rows: 'Returning Student Registration 2021-2022' and 'SNAP Health Portal Access SNAP Health Portal'. A red arrow points to the 'SNAP Health Portal' link.

Applications	Description
Returning Student Registration 2021-2022	Returning Student Registration
SNAP Health Portal	Access SNAP Health Portal

- Read the Announcements, select Close, and then select Forms.

The screenshot shows the SNAP Health Portal 'Demographics' page. A modal window titled 'Announcements' is open in the center. The modal contains the text: 'To Complete Registration: Under Health Record, on left hand side of screen, click on Forms for further instruction.' and a 'Close' button. On the left sidebar, the 'Forms' link is circled in red.

- Select Download for instructions on how to complete the 4-step health requirements for student registration.

The screenshot shows the SNAP Health Portal 'Forms' page. The page title is 'Forms'. Below the title, there is a table with three columns: 'Title', 'Revised', and 'Notes'. The table contains one row: 'SPS Kindergarten & New Student Registration' with a 'Revised' date of '3/10/2022 9:05:06 AM' and a 'Notes' column containing the text 'To Complete Registration, click on download to view instructions.' A red circle highlights the 'Download' button in the 'Notes' column.

Title	Revised	Notes
SPS Kindergarten & New Student Registration	3/10/2022 9:05:06 AM	To Complete Registration, click on download to view instructions.

How to Access the SNAP Health Portal

8. Health Requirements **Step #1: Select Health Conditions**

- For **New Student Registration**, if your child has health conditions the school should be aware of, select the green +Add, enter the information, and then select Save. You may add as many Health Conditions as necessary.
- For **Returning Student Registration**, your child's health conditions are prepopulated. Please review and edit or add health conditions.

SNAP HEALTH PORTAL

Select Language | Student Middle Test

Health Record | Allergies/Conditions

Demographics
Contacts
Health Conditions
Vaccines
Charts
Screenings
Letters
Messages
Forms

NOTE: All content is provided by your child's school. For any inaccuracies please contact, or send a message to, the nurse regarding corrections you cannot make.

Add/Edit Health Condition

This page shows all of your child's past and current allergies and other conditions. It allows you to add new and edit existing conditions as well as upload or view proof documents.

Please confirm that the health condition details below are accurate.

When editing a condition, only the following fields can not be changed: Allergy/Condition, Onset. The Proof button will allow you to download an attachment verifying the students condition.

Name: * Gray/Italic

Allergy/Condition: [Dropdown]
Onset: [Date]
☒ Current Condition

Notes: [Text Area]

☐ Allow sharing with other staff (e.g. teachers)

Set proof of condition: [Choose File] no file selected

Close Save

9. Once you have finished editing or adding health conditions, review the data you have entered and if necessary, make corrections. If the data is accurate, select Confirm

SNAP HEALTH PORTAL

Select Language | Student Middle Test

Health Record | Allergies/Conditions

Demographics
Contacts
Health Conditions
Vaccines
Charts
Screenings
Letters
Messages
Forms

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This page shows all of your child's past and current allergies and other conditions. It allows you to add new and edit existing conditions as well as upload or view proof documents.

Please confirm that the health condition details below are accurate. **Confirm** **+ Add**

Name	Date	Notes	Attachment	Shared	
Allergy-Bee- systemic reaction	9/1/2017	Anaphylactic			Edit
Allergy-food	9/1/2015	Strawberries and bananas			Edit

* Gray/Italic text indicates conditions that are no longer current.

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10. Health Requirements **Step #2: Select Vaccines**

- Select Proof of Vaccination
- Select Upload Proof of Vaccinations
- Drag and drop the document or click to browse and add the document

How to Access the SNAP Health Portal

SNAP HEALTH PORTAL

Select Language | Student Middle Test | [Icons]

Health Record | **Vaccines**

Demographics
Contacts
Health Conditions
Vaccines
Vaccinations
Charts
Screenings
Letters
Messages
Forms

This page shows your child's vaccination record and alerts of any vaccines your child is not up to date for or any upcoming doses. The Upload Proof of Vaccination button allows you to attach documents showing proof of vaccination.

No vaccines to show.

Proof of Vaccination

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Proof of Vaccination

↑ Upload Proof of Vaccination

Upload Proof of Vaccinations

Drop or click here to upload

Close

11. Health Requirements **Step #3: Select Screenings**

- Select Upload Proof of Physical
- Drag and drop the document or click to browse and add the document

SNAP HEALTH PORTAL

Select Language | Student Middle Test | [Icons]

Health Record | **Screenings**

Demographics
Contacts
Health Conditions
Vaccines
Medications
Screenings
Forms

This page shows screenings your child has had. Each screening contains the following information: Clicking [icon] will allow you to view or to close screening detail. Clicking the **Upload Proof of Physical** button will allow you to attach a document showing proof of a physical exam.

Screening	Date	Grade	Results	Recheck	Attachment
Letter mailed home- needs PE	11/11/2021	10	Within Normal Limits		Upload Proof of Physical Show Details

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Upload Proof of Physical

Drop or click here to upload

Accepted file types: PDF, JPG, PNG. Maximum file size: 4 MB.

Close

How to Access the SNAP Health Portal

12. Health Requirements **Step #4: Medications**

For Over the Counter Medications (Acetaminophen or Ibuprofen)

- Select Medications from the left navigation panel, then select OTCs

Health Record **Medications**

Demographics
Contacts
Alerts and Conditions
Vaccines
Medications
Charts
Screenings
Letters
Messages
Forms

This page shows your child's medication and treatment orders, including any over-the-counter (OTC) medications. Unless restricted by the school, you may be able to grant or revoke permission for OTC medications to be administered.*

- Clicking will allow you to view or to close medication administration history.
- You will see in the Refill column when a medication supply is low and needs to be refilled. This will also appear as a notification (bell icon) on the Health Portal banner.
- Clicking the **Upload Order** button will allow you to upload and attach a prescription order to the health record.
- If available, clicking the **OTCs** button will allow you to **Opt-In** or **Opt-Out** of over-the-counter medications.*

* Some features may not be available based on district policy.

No medication orders to show.

Orders **OTCs**

- Make a selection and select Done

OTCs

Acetaminophen Currently **NOT** Opted-In **Opt-In**

Ibuprofen Currently **NOT** Opted-In **Opt-In**

Done

- Select Forms from the left navigation panel
 - Choose Download (form will open in new tab). After downloading form, close the tab.
- Return to SNAP Health Portal tab.

Health Record **Forms**

Demographics
Contacts
Alerts and Conditions
Vaccines
Medications
Charts
Screenings
Letters
Messages
Forms

This page shows all forms and handouts used by the school health office. You may be asked by the health office to read, sign or fill out these forms.

Clicking the **Return Now** button will allow you to sign or submit a return form. This button will be disabled until the form is downloaded.

- If you filled out and saved a form, select **Submit return for**, then browse to the form you saved and click **Open**.
- If the form did not need to be filled out, select **Sign Only** and then select **Approve** or **Decline**. You may also opt to enter related comments under **Reason for Approving/Declining**.

Title	Revised	Notes	
SPS Health Portal Instructions	7/20/2022 9:13:09 AM	To Complete for 2022-2023 school year: Click download to view instructions	Download
Acetaminophen & Ibuprofen 6-12th GR ONLY	7/20/2022 7:54:02 AM	Review (Download) and Sign for 6th - 12th grade students ONLY. Click 'RETURN NOW' to sign electronically. Please Note: Acetaminophen and/or Ibuprofen must be checked off under medications by clicking on the OTC tab in addition to signing this document.	Download Return Now
K-12th GR OTC Parental Permissions	7/20/2022 7:54:12 AM	Review (Download) and Sign - click 'RETURN NOW' to sign electronically. Please note, medications on this list must be supplied by guardian and stored in Health Clinic.	Download Return Now

- Choose Return Now and submit by doing one of the following

You can choose Sign Only and select Return

Return Form

☐ Submit return for Acetaminophen & Ibuprofen 6-12th GR ONLY

No file selected.

☒ Sign Only

☒ Approve ☐ Decline

Reason for Approving/Declining (optional)

Cancel **Return**

You can download, sign, upload the form and select Return

Return Form

☒ Submit return for Acetaminophen & Ibuprofen 6-12th GR ONLY

No file selected.

☐ Sign Only

☒ Approve ☐ Decline

Reason for Approving/Declining (optional)

Cancel **Return**

How to Access the SNAP Health Portal

For Prescription Medications

- Select Orders
- Drag and drop the document or click to browse and add the document

The screenshot shows the SNAP Health Portal interface. The left sidebar has a red circle around the 'Medications' link. The main content area shows instructions for medication orders and a red circle around the 'Orders' dropdown menu in the top right. Below the main content, there is a modal titled 'Upload Prescription Order' with a red circle around the 'Upload Order' button. The modal contains a large box for dropping or clicking to upload a file, with accepted file types listed as PDF, JPG, PNG, and a maximum file size of 4 MB.

Medications

This page shows your child's medication and treatment orders, including any over-the-counter (OTC) medications. Unless restricted by the school, you may be able to grant or revoke permission for OTC medications to be administered.*

- Clicking will allow you to view or to close medication administration history.
- You will see in the Refill column when a medication supply is low and needs to be refilled. This will also appear as a notification (bell icon) on the Health Portal banner.
- Clicking the **Upload Order** button will allow you to upload and attach a prescription order to the health record.
- If available, clicking the **OTCs** button will allow you to **Opt-In** or **Opt-Out** of over-the-counter medications.*

* Some features may not be available based on district policy.

No medication orders to show.

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Upload Prescription Order

Drop or click here to upload

Accepted file types: PDF, JPG, PNG. Maximum file size: 4 MB.

Upload Order

Close

13. Select the “person” icon and log out of your account

The screenshot shows the SNAP Health Portal interface. The left sidebar has a red circle around the 'person' icon in the top right. The main content area shows a table of allergies and conditions. A red circle is around the 'Feedback' button in the top right. Below the table, there is a note about gray/italic text indicating conditions that are no longer current.

Allergies/Conditions

This page shows all of your child's past and current allergies and other conditions. It allows you to add new and edit existing conditions as well as upload or view proof documents.

Health condition details confirmed by tracie.sneed@stoningtonschools.org on 3/9/2022 7:31:35 PM [+ Add](#)

Name	Date	Notes	Attachment	Shared	
Allergy-Bee- systemic reaction	9/1/2017	Anaphylactic			Edit
Allergy-food	9/1/2015	Strawberries and bananas			Edit

* Gray/Italic text indicates conditions that are no longer current.

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