

DRAFT
REGULAR MEETING MINUTES
BOE Finance Committee
June 13, 2019
Stonington High School Library Media Center
6:00 p.m.

The Board Finance Sub-Committee special meeting of the Stonington Board of Education was called to order at 6:00 p.m. Thursday, June 13, 2019 at the Stonington High School Library Media Center.

Attendees: Farouk Rajab, Chair; Craig Esposito, Alexa Garvey, Van Riley, Superintendent, Gary Shettle, Director of Finance, Peter Anderson, Director of Operations and Facilities, Mary Anne Butler, Assistant Superintendent. Member Absent: Alisa Morrison

Approve Minutes –May 9, 2019

Moved by: Craig Esposito and seconded by Farouk Rajab to approve May 6, 2019 minutes –
Vote: Passed 7-0

Budget Discussion and Direction

Gary Shettle, Director of Finance presented a spreadsheet and discussed rationale for taking \$255K from insurance fund.

Bus Yard Options and Process

Dr. Riley presented the bus yard options (handout attached). Farouk Rajab requested that Dr. Riley set up meeting with town and the committee to discuss options.

Bond Update

Dr. Riley presented the bond update. The committee requested Dr. Riley set up a meeting with BOF to discuss items and amounts, this meeting can be added to the bus yard discussion/meeting. (see attachment)

Ending Balance

Dr. Riley presented a list of possible purchases with 2018-19 ending balance. (see attachment)

Summer Finance/Facilities Committee Meetings

The July committee meeting is cancelled; however there will be a special joint meeting with FCC, town, BOF regarding the bus yard and bond recommendations.

Adjournment

Moved by: Craig Esposito and seconded by Farouk Rajab to adjourn at 6:56p.m. Vote Passed 7-0

Respectfully Submitted by: Van Riley, Superintendent

2017-18 Adopted Budget	2017-18 Revised Budget	Acct	2017-18 Expended	Acct	2018-19 Adopted Budget	2018-19 Revised Budget	Description	2019-20 Bd of Ed Proposed Budget	Increase	% Change	Reason for % Change
2,142,777	2,142,777	111	2,103,517	111	2,188,335	2,103,517	Administrative Salary	2,107,569	(80,966)	-3.70%	Minus one principal
14,417,391	14,417,391	113	14,124,708	113	14,172,359	14,124,708	Teacher Salary	14,476,813	(295,825)	-2.00%	Early retirement and reduction of teachers
855,626	855,626	114	865,419	114	865,419	865,419	Supervisory Salary	959,851	94,432	14.37%	Included 1.4 new positions
1,302,840	1,302,840	115	1,354,693	115	1,313,349	1,354,693	Minors/Collaborative Salary	1,275,281	(39,068)	-2.90%	Minus 1.0 consultants
344,534	344,534	116	350,828	116	350,828	350,828	Nurse Salary	313,290	(37,538)	-14.33%	Minus 1.0 nurse
1,885,945	1,885,945	117	1,886,410	117	1,873,778	1,886,410	Paraprofessional Salary	1,786,178	(97,600)	-4.69%	Minus 5.0 paraprofessionals
588,543	588,543	118	588,390	118	651,699	588,390	Non-Certified Professionals	668,047	16,348	2.51%	Increase per agreement
5,093	5,093	120	40,792	120	290,053	40,792	Other Salaries	0	-	0.00%	Under Added Teaching/Sped Positions*
230,053	230,053	122	295,656	122	230,053	230,053	Sub Teacher Salary	16,000	-	0.00%	No increase
16,000	16,000	124	14,549	124	16,000	16,000	Sub Secretary Salary	40,500	-	0.00%	No increase
40,500	40,500	125	22,291	125	40,500	40,500	Sub P/T Main/Cert Salary	133,713	1,513	1.14%	Per contract
129,741	129,741	126	158,772	126	132,200	158,772	Sub P/T Nurse Salary	45,100	-	0.00%	No increase
45,100	45,100	127	22,078	127	45,100	45,100	Added Teaching / Stipend Positions	474,698	13,296	2.88%	Additional positions at Stonington Middle School and Elementary Schools
422,408	422,408	133	444,782	133	461,673	422,408	General OT	10,500	-	0.00%	No increase, so far in 2018-19 over \$0,000 expended.
20,500	20,500	134	106,671	134	67,902	106,671	Tutor Salary	172,000	104,098	153.31%	New state law regarding expulsions and providing time needed. Also alternative ed program.
60,000	60,000	153	22,373,665	153	23,077,032	22,373,665	Health Insurance	22,779,274	(297,758)	-1.29%	Used \$302,555 from reserve fund
22,537,068	22,537,068	210	4,221,780	210	4,608,045	4,221,780	Life Insurance	18,000	80,308	1.74%	Used less from Admins & Teachers that have HOHP
4,221,780	4,221,780	211	32,056	211	33,000	32,056	Long Term Disability	7,056	2,000	6.06%	Raises up slightly
18,000	18,000	214	6,720	214	6,720	6,720	Town Pension	456,727	14,468	4.98%	Margely row based upon actuarial study as received from Town of Stonington (to employees in the defined benefit plan. New employees go to defined contribution plan)
6,400	6,400	215	476,221	215	482,269	476,221	FICA	251,231	(1,971)	-0.78%	Per wages
485,000	485,000	221	227,566	221	253,202	227,566	Workers Compensation	332,052	(6,302)	-1.57%	Using estimated actual costs of workers comp
245,759	245,759	223	187,608	223	187,618	187,608	Unemployment	81,516	575	0.71%	Layoffs of teachers and paraprofessionals and secretaries and outsiders
325,395	325,395	224	153,832	224	31,200	153,832	Course Credit	31,200	-	0.00%	Per contract
176,375	176,375	231	26,507	231	6,038,739	26,507	Total Benefits	6,111,183	72,444	1.20%	Deposited additional funds in 2018-19 to cover 2019-20
153,832	153,832	232	70,000	232	20,520	70,000	Student Enrichment	20,590	(70)	-0.33%	
31,200	31,200	240	11,068	240	20,520	11,068	Professional Development	22,800	13,500	145.16%	Focus on RTI and Foundational Skills in Reading, Foundational Skills, Co-Teaching SHS Continuation Ed. 10, Improving Student Engagement in Tier 1 SHS, Healthy Relationships: SMS (School Climate), MSS K-5 Professional Development
60,000	60,000	250	9,000	250	9,300	9,000	Pupil Services/Athletic Trainer	169,537	(3,563)	-2.05%	Reduction of anticipated funds needed for special services and other professional services.
5,756,741	5,696,741	310	205,582	310	173,400	205,582	Prof/Tech Service	415,204	82,976	24.98%	Asbestos, lead, haz waste training, Myrtle Air Consultants & air monitoring for asbestos, fire panel testing, School Bus Facility Services, ABS Tech. Services, Software Upgrades, Emco Services, Hazardous waste removal, Elevator testing, Blower testing at school, Fire Extinguisher certification. Also negotiations with four unions to legal fees increased.
19,020	19,020	312	449,853	312	332,228	449,853	In Town Travel	17,843	(1,000)	-5.39%	Referrals
9,800	9,800	312	18,543	312	18,543	18,543	Police Services	43,178	2,935	6.73%	Increase in rates
193,400	193,400	313	38,442	313	52,550	38,442	Public Utilities	56,065	3,415	6.13%	Institute energy savings such as LEDs and other systems. Also reductions in expenditures. With no newly renovated elementary schools and the closing of West Broad St. School and SPED tuition decreased with less expensive outside placement, Adult Ed tuition no increase but school of choice payments and increase for migrant schools.
326,284	326,284	319	47,155	319	651,022	47,155	Repairs/Maintenance	745,037	94,015	12.55%	Decrease due to more repair assets. Prices were substantially lower after bid. Also with the consolidation of West View and the Middle Schools less copies.
19,577	19,577	332	984,028	332	1,178,885	984,028	Repairs/Maintenance	1,088,205	(90,580)	-7.68%	Per new contract and estimate after first year with increases
44,078	44,078	390	1,053,464	390	460,816	1,053,464	Repairs/Maintenance	448,859	(11,957)	-2.59%	Decrease less estimated outside placements
56,500	56,500	391	1,355,245	391	465,345	1,355,245	Repairs/Maintenance	381,963	(63,382)	-17.92%	New transportation contract
688,659	688,659	391	86,120	391	86,120	86,120	Competitive Field Trips & Away Games Transp.	97,753	11,633	13.51%	SPED decrease estimated with West Broad St. school and Central Office no longer the responsibility of the Bd of Ed.
1,252,500	1,252,500	410	247,225	410	328,556	247,225	Property/Liability Ins.	298,976	(27,680)	-8.48%	SPED decrease estimated with West Broad St. school and Central Office no longer the responsibility of the Bd of Ed.
442,762	442,762	430	1,178,885	430	1,178,885	1,178,885	Communications	139,292	(3,185)	-2.24%	Less expenditures for buses, watershed, buses
108,400	108,400	440	1,288,840	440	1,288,840	1,288,840	Admission	2,500	(4,800)	-0.00%	SPED tuition decreased with less expensive outside placement, Adult Ed tuition no increase but school of choice payments and increase for migrant schools.
1,232,410	1,232,410	510	18,974	510	18,974	18,974	Admission	14,174	(4,800)	-25.30%	SPED tuition decreased with less expensive outside placement, Adult Ed tuition no increase but school of choice payments and increase for migrant schools.
569,160	569,160	511	2,239,649	511	2,386,519	2,239,649	Admission	2,243,291	(143,228)	-6.00%	SPED tuition decreased with less expensive outside placement, Adult Ed tuition no increase but school of choice payments and increase for migrant schools.
79,409	79,409	512	83,334	512	87,575	83,334	Admission	83,334	(4,025)	-4.60%	SPED tuition decreased with less expensive outside placement, Adult Ed tuition no increase but school of choice payments and increase for migrant schools.
289,880	289,880	520	4,704,599	520	4,871,301	4,704,599	Admission	4,752,158	(119,143)	-2.45%	SPED tuition decreased with less expensive outside placement, Adult Ed tuition no increase but school of choice payments and increase for migrant schools.
126,198	126,198	530	1,327,685	530	1,355,245	1,327,685	Admission	1,490,770	136,525	10.00%	SPED tuition decreased with less expensive outside placement, Adult Ed tuition no increase but school of choice payments and increase for migrant schools.
9,280	9,280	540	629,688	540	629,688	629,688	Admission	391,963	(63,382)	-17.92%	SPED tuition decreased with less expensive outside placement, Adult Ed tuition no increase but school of choice payments and increase for migrant schools.
19,974	19,974	550	86,120	550	86,120	86,120	Admission	97,753	11,633	13.51%	SPED tuition decreased with less expensive outside placement, Adult Ed tuition no increase but school of choice payments and increase for migrant schools.
4,664,904	4,664,904	580	2,103,517	580	2,188,335	2,103,517	Admission	2,107,569	(80,966)	-3.70%	SPED tuition decreased with less expensive outside placement, Adult Ed tuition no increase but school of choice payments and increase for migrant schools.

2017-18 Adopted Budget	2017-18 Revised Budget	Acct	2017-18 Expended	Acct	2018-19 Adopted Budget	2018-19 Revised Budget	Description	2019-20 Bd of Ed Proposed Budget	Increase	% Change	Reason for % Change
86,918	86,918	610	92,244	610	85,228		Non Instructional Supplies	85,228	10,665	12.40%	Initiation of elementary robots such as Bee-Bot for curriculum projects - Grade 3 Immunization (Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
278,260	278,267	611	349,619	611	266,748		Instructional Supplies	280,320	13,572	5.09%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
600	600	612	919	612	244,550		Dist Tech Supplies	600		0.00%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
232,000	232,000	615	172,425	615			Maintenance Supplies	244,161	(349)	-0.16%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
205,905	205,905	620	127,821	620	209,405		Transportation Fuel	248,398	38,994	18.92%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
306,500	309,500	625	123,123	625	306,500		Heat Energy	386,682	87,188	28.16%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
78,157	78,157	635	123,468	635	78,157		Inst. Bid Supplies	69,432	(9,725)	-12.45%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
68,217	68,217	640	44,547	640	53,317		Classroom Books	62,110	(1,200)	-2.25%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
22,050	22,050	650	20,544	650	22,050		Library Books	21,300	(1,050)	-4.76%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
3,600	3,600	655	744	655	3,400		Media Supplies	19,000	(800)	-22.22%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
18,650	18,650	660	12,418	660	18,650		Professional Materials	19,000	(800)	-4.51%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
1,303,747	1,304,324	700	1,018,432	700	1,291,835		Total Fuel/Supplies	1,442,813	138,978	10.53%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
44,900	44,900	700	25,473	700	29,000		New Equip Instruction	40,000	(11,000)	-27.89%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
2,700	2,700	710	8,796	710	6,900		New Equip Non Instruction	5,700	(1,200)	-17.39%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
55,875	55,298	720	80,513	720	62,175		Replace Equip Instruction	59,050	(4,125)	-6.63%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
16,415	16,415	730	148,771	730	15,915		Replace Equip Non Instruction	18,565	2,650	16.65%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
129,590	129,590	810	82,696	810	89,840		Total Equipment	122,315	(8,145)	-6.63%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
84,415	84,415	810	82,696	810	89,840		Dues/Fees	81,595	(2,820)	-3.33%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
115,385	115,385	812	124,452	812	133,866		Dist. Tech Dues/LC	138,385	2,520	2.18%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
199,810	199,810		207,148		223,708		Total Dues Fees	218,090	(5,618)	-2.51%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
8,770,672	8,770,672		8,953,058		8,914,985		Total Operations	8,880,291	(34,694)	-0.39%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
37,064,481	37,064,481		36,950,711		38,030,756		Total Budget	37,770,749	(280,007)	-0.68%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
							Less Revenue Estimates:				
(12,000)	(12,000)	174		174	(15,000)		Gate Receipts	(15,000)		0.00%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other
(15,000)	(15,000)	179	(26,029)	179							
37,037,481	37,037,481		36,924,682		38,015,756		Grand Total Budget	37,755,749	(260,007)	-0.69%	Initiation of parent consent for 4 & 5 CT Immunizations) Spectra, 3 & 4th grade Support Projects, other

Reduction by Board of Finance \$ 255,000
Health Benefits revision
Rates decreased by \$135,008 \$ 135,008
Reserve Account \$119,992 more \$ 119,992
applied
Total Reduction \$ 255,000

STONINGTON PUBLIC SCHOOLS

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BOARD OF EDUCATION: Alexa J. Garvey, Chair; Candace Anderson, Secretary

SUPERINTENDENT
Van W. Riley, Ph.D.

ASSISTANT SUPERINTENDENT
Mary Anne Butler

DIRECTOR OF SPECIAL SERVICES
Allison Van Etten

DIRECTOR OF FINANCE
Gary J. Shettle

TO: BOE Finance/Facilities Committee

FROM: Van Riley, Superintendent

DATE: June 11, 2019

SUBJECT: **Bond Proposal**

On this Thursday's agenda is a discussion and direction for the proposed bond. I have attached a summary sheet of the items that I am recommending we consider. I have removed the SMS parking but we should discuss the rationale for not adding it to the proposal. The items recommended for consideration are as follows:

HVAC for SHS	\$ 861,545
HVAS for SMS	\$1,950,000
SMS roof	\$ 834,800
SMS parking	0
Building Maintenance System	\$ 110,000
SHS Field Lighting	<u>\$ 438,900</u>
Total	\$4,195,245
Total without SMS roof	\$3,360,445

I look forward to our discussion on Thursday.

Finance/Facilities Committee Discussion

- 1) CIP items for summer/fall
 - a. SMS signage
 - b. SMS Health Center wall
 - c. SMS gym wall pads
 - d. SMS parking study (test holes) and possible solution
 - e. SMS entry (for next summer)
 - f. DO plan, walls, doors, office spaces, signage, AC, etc.
- 2) Items for 2019-20 budget
 - a. SHS instructional assistants – subject area specific
 - b. DO move (fall)
- 3) Ending balance – pending
 - a. Elementary music materials and instruments
 - b. SMS ENCORE class materials
 - c. SMS shop wall
 - d. SMS summer moves (PMS and MMS)
 - e. SMS tree removal and landscaping
 - f. SMS paint (interior and exterior)
 - g. SMS gym floor
 - h. Special education backup van
 - i. Summer MO help
 - j. DMS second floor hallway paint
 - k. MO bobcat(s)
 - l. Refrigeration issues at SMS
 - m. SHS floor machine
 - n. Sick leave payoff account

