<u>DRAFT</u> REGULAR MEETING MINUTES

BOE Finance Committee June 13, 2019 Stonington High School Library Media Center 6:00 p.m.

The Board Finance Sub-Committee special meeting of the Stonington Board of Education was called to order at 6:00 p.m. Thursday, June 13, 2019 at the Stonington High School Library Media Center.

Attendees: Farouk Rajab, Chair; Craig Esposito, Alexa Garvey, Van Riley, Superintendent, Gary Shettle, Director of Finance, Peter Anderson, Director of Operations and Facilities, Mary Anne Butler, Assistant Superintendent. Member Absent: Alisa Morrison

Approve Minutes - May 9, 2019

Moved by: Craig Esposito and seconded by Farouk Rajab to approve May 6, 2019 minutes – Vote: Passed 7-0

Budget Discussion and Direction

Gary Shettle, Director of Finance presented a spreadsheet and discussed rationale for taking \$255K from insurance fund.

Bus Yard Options and Process

Dr. Riley presented the bus yard options (handout attached). Farouk Rajab requested that Dr. Riley set up meeting with town and the committee to discuss options.

Bond Update

Dr. Riley presented the bond update. The committee requested Dr. Riley set up a meeting with BOF to discuss items and amounts, this meeting can be added to the bus yard discussion/meeting. (see attachment)

Ending Balance

Dr. Riley presented a list of possible purchases with 2018-19 ending balance. (see attachment)

Summer Finance/Facilities Committee Meetings

The July committee meeting is cancelled; however there will be a special joint meeting with FCC, town, BOF regarding the bus yard and bond recommendations.

Adjournment

Moved by: Craig Esposito and seconded by Farouk Rajab to adjourn at 6:56p.m. Vote Passed 7-0

Respectfully Submitted by: Van Riley, Superintendent

Stonington Public Schools 2019-2020 Approved at Referendum on April 30, 2019 Bd of Ed Meeting June 13, 2019

	-2.45%	(119,143)	4 752 158	Total Transport/Insurance/Tuition		4 871 301	-	4.704.599	1	4 665	4 664 004
	-4.60%	(4,025)	83,550	Conference		87.575	4 580	83 334	580	98 994	98 904
on ED which decreased with 1905 expensive outlone placement, now it to misce so outlone of choice payments and increase for magnet schools.	-6.00%	(143.228)	2 243 291	Tuilon		2 386 519	_	2 251 86	560	2 220 840	0 230 640
Less expenditures for flyers, letterhead, binders	-25.30%	(4,800)	14,174	Printing/Binding		18,974	-	14,016		19,974	19,974
	0.00%		2,500	Advertising		2,500	8 540	2,588	540	9,250	9,250
	-2.24%	(3,185)	139,282	Communications		142,467		180,14			126,198
esponsibility of the Bd of Ed,		(27,680)	298,876	Property/Liability Ins.		326,556	_	247,226			289,860
Slight decrease estimated with West Broad St. school and Central Office no longer the	0.000	200000000					_				
New transportation contract	13.51%	11,633	97,753	Competitive Field Trips & Away Games Transp.		86.120	0 512	68.150	512	909 97	79 409
Decrease less estimated outside placements	-17.92%	(83,382)	381,963	Spec Ed Transportation		465.345	_	529.58			569 160
Per new contract and estimate after first year with increases	10.00%	135,525	1,490,770	Regular Transportation		1,355,245	_	1.327.68			1 232 410
				Com Chillippin Children Com C		111001101		2,100,141		1,000,102	1,000,002
		(148 253)	1 614 878	Total Illillias/Rental/Renairs		4 763 434	+	2 408 44	1		4 000 000
concolidation of West Vine and the Middle Schools less copiers.	-37.05%	(45,736)	77.714	Rentals		123,450	440	110 655	440	108 400	108 400
Jerrease (the to new copier lease. Prices were substantially lower after bid. Also with the	9/.RG'7-	(108,11)	448,659	Repairs/Maintenance		460,816	4 430	1,033,464	430	442,262	442,762
With two newly renovated elementary schools and the closing of west Broad St. School an	0 500						-	T () () () ()	- 1		
Institute energy savings such as LEDs and other systems. Also reductions in expenditures.	-7.68%	(90,560)	1,088,305	Public Utilities		1,178,865	8 410	964,028	410	1,252,500	1,252,500
	14.44%	94,015	745,037	Total Purchased Services		651,022	-1	775,961	7		668,659
Increase in rates	6.73%	3,535	56,085	Police Services		52,550		47.15			56.500
	-2.93%	(1,303)	43,178	Referees		44,481		38,44			44.078
	-5.39%	(1,000)	17,543	In Town Travel		18,543	1 332	14,861	332	19,577	19,577
Achesics, legd, haz waste training, Mysitc Air Consultants & air monitoring for schools, fire panel leasing, School Dude Facility Schroles, ABS Tech, Service, Software Liggrades, Emoor Services, Hozardous waste nervous Elevator lesing, Beacher lesing all schools, Fire Eximguister cerification. Also megolitations with four unions so legal fees increased.		82,976	415,204	Proffech Service		332,228		449,85			326,284
Reduction of anticipated funds needed for special services and other professional services	-2.05%	(3,563)	169,837	Pupil Services/Athletic Trainer		173,400	2 313	205,582	313	193,400	193,400
Focus on 81 and Foundational Skills (An Endeling, Foundational Skills, Co-Teaching 84S Continuation Gd. 10, Improving Students Engagement In Tier 1 SMs, Healthy Relationships SMs (School Climate), NOSS K-5 Professional Development	145.16%	13,500	22,800	Professional Development		9,300	0 312	9,000	312	9,800	9,800
	_	(100)	000,03	NIAULIUM CIAICINIA		020,02	317	11,068	310	19,020	020,81
	20630	(130)	202 202	State of Francisco		200 000	-	44.00			
	1.20%	72,444	6,111,183	Total Benefits		6,038,739	3	5,613,988		5,696,741	5,756,741
Deposited additional funds in 2018-19 to cover 2019-20	0.00%			Retirement				70,00	250		60,000
Per contract	0.00%	3	31,200	Course Credit		31,200		26,507			31,200
0.71% Layoffs of teachers and paraprofessionals and secretaries and custodians	0.71%	575	81,916	Unemployment		81 341	5 232	14 305	231	153.832	152,370
Lister estimated actual costs of workers comp	0 58%	(17 OSB)	180 850	Wedcale		337,334		302,00			325,395
Perwages	-0.76%	(1,9(1)	251,231	FICA		253,202		227,366			245,759
the defined benefits plan. New employees go to defined contribution plan	3.00%	14,468	496,727	Town Pension		482,259		476,22		485,000	485,000
rajority now based upon actuarial study as received from Town of Stonington fro employe		000		rois i cili Discouty		0,120	_	27,0			0,400
Rates up signity	4 080%	355	30,000	Life insurance		33,000	_	32,056			33,000
Used less from Admins & Teachers that have HDHP		200	18,000	Flex Plan		18,000	211		211	18,000	18,000
Used \$362,555 from reserve fund	1.74%	80,308	4,688,353	Health Insurance		4,608,045	\vdash	4,270,538			4,221,780
		(297,758)	22,779,274	Total Salaries		23,077,032	-	22,373,665			22,537,068
New state law regarding expulsions and providing time needed. Also alternative ed program	153.31%	104,098	172,000	Tutor Salary		67,902	153	106.671			60.000
0.00% No increase, so far in 2018-19 over \$8,000 expended.	0.00%		10,500	General OT		10,500	-		134	20,500	20,500
Additional positions at Stonington Middle School and Elementary Schools	2.88%	13,296	474,869	Added Teaching / Stipend Positions		461,573	2 133	444,782			422,498
0.00% No increase	0.00%	*	45,100	Sub Paras Salary		45,100	_	22,078	П		45 100
Per contract	1.14%	1,513	133,713	Sub/PT Nurse Salary		132.200	_	168.77			129 741
0.00% No increase	0.00%	•	40.500	Sub/PT Maint/Cust Salary		40 500	_	22 29			40,500
0.00% No increase	0.00%		16,000	Sub Secretary Salary		16.000		14.54			16,000
0.00% No increase	0.00%		290,063	Sub Teacher Salary		290.063	_	295 856			200 063
Under "Added Teaching/Stipend Positions"		•	0	Other Salaries		0	- 10	40.79	120	5050	5050
increase per agreement		16.348	668.047	Non-Certified Professionals		651 699	_	USE 387	T		1,000,1940
Minus 6 0 paraprofessionals	4 680%	(87,500)	1 786 178	Noise Salary		303,090		339,05	176	344,534	344,534
illinus I. U custopians	44.00%	(50,000)	242 200	Maintenance/Custodian Salary		1,313,349		1,334,68	П		1,302,840
ncludes 1.4 new positions	14.37%	121,864	969,861	Secretarial Salary		847,997	114	963,41		855,626	855,626
Early retirement and reduction of leachers	-2.00%	(928,682)	14,4/6,513	Teacher Salary		14,772,338	113	14,124,70		14,477,351	14,417,351
-3./0% Minus one principal	-3.70%	(996,08)	2,107,369	Administrative Salary		2,188,335	111	2,103,217		2,142,777	2,142,777
Nedson for to change	aginary %	increase	Proposed budget	Description	Budget	Adopted Budget	Acct	2017-18 Expended	Acct	Budget	Budget
Doseon for %. Change	% Change		2019-20 Bd of Ed	7	Revised	2018-19				201	2017-18 Adopted
					2040		-				

Stonington Public Schools 2019-2020

Approved at Referendum on April 30, 2019 Bd of Ed Meeting June 13, 2019

inc.			1200,000	3/,/30,/40	Grand Total Budget		38,015,756	36 924 682	a Ac	404	27 027 404	
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Acct 2017-18 Expended Acct Adopted Budget Revised Description 2019-20 8d of Ed % Change 610 92.244 610 85.228 Non Instructional Supplies 95.793 10.665 12.40% 611 92.244 610 85.228 Non Instructional Supplies 99.793 10.665 12.40% 612 979 612 265.748 Non Instructional Supplies 99.793 10.665 <t< td=""><td>6</td><td></td><td></td><td>8 880 291</td><td></td><td></td><td></td><td></td><td></td><td>010</td><td></td><td>18,661</td></t<>	6			8 880 291						010		18,661
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Acct 2017-18 Expended Acct Adopted Budget Description Proposed Budget Mchange 610 92,244 610 95,228 Non Instructional Supplies 95,733 10,555 12,40% 610 92,244 610 95,228 Non Instructional Supplies 95,733 10,555 12,40% 611 94,619 611 285,746 Instructional Supplies 95,733 13,572 5,93% 612 979 612 285,746 Instructional Supplies 243,320 13,572 5,93% 612 127,821 620 20,945 Instructional Supplies 244,161 389, 41 4,62% 620 127,821 620 20,945 Instructional Supplies 248,399 38,984 48,62% -0.16% 620 127,821 620 20,945 Instructional Supplies 248,399 38,984 48,62% -0.16% 623 127,828 635 73,485 635 73,487 625 63,455 49,732	6 Decrease in the cost of dues & fees and less as well		(8,145)	81 695	Total Equipment		113,990	148,771				470 80
Acct 2017-18 Expended Acct Adopted Budget Revised Description 2019-20 8d of Ed % Change Acct 2017-18 Expended Acct Adopted Budget Budget Description 2019-20 8d of Ed % Change 610 92.244 610 85.228 Non Instructional Supplies 95.793 10.665 12.40% 611 92.244 611 265.748 Non Instructional Supplies 99.793 10.665 12.40% 612 979 612 244.550 Districtional Supplies 80.00 -35.79 612 12.7821 620 Districtional Supplies 244.181 249.399 38.944 18.62% 626 12.7821 620 20.94.05 Instructional Supplies 248.399 38.944 18.62% 626 12.3723 625 73.187 Instructional Supplies 248.399 38.944 18.62% 635 12.4184 650 73.187 Classroom Books 52.117 1(1.200) 2.23% 650 </td <td>6</td> <td></td> <td>8,325</td> <td>122.315</td> <td>Replace Equip Not lisuocitori</td> <td></td> <td>15,915</td> <td>-</td> <td>1000</td> <td></td> <td></td> <td>18 41</td>	6		8,325	122.315	Replace Equip Not lisuocitori		15,915	-	1000			18 41
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Acct 2017-18 Expended Acct Adopted Budget Description Proposed Budget Mchange % Change 610 92,244 610 65,228 Non Instructional Supplies 95,793 10,565 12,40% 611 92,244 610 85,228 Non Instructional Supplies 95,793 10,555 5,09% 612 978 612 285,748 Instructional Supplies 280,320 13,572 5,09% 613 127,821 615 244,550 Instructional Supplies 244,161 399,41 18,62% 0,00% 616 127,821 620 209,405 Transportation Fuel 243,399 396,668 87,168 29,15% 620 127,821 620 209,405 Transportation Fuel 243,399 396,668 87,168 29,15% 621 127,372 625 309,500 Heal Emercy 243,399 396,668 87,168 29,15% 623 73,468 635 73,489 635 73,489 6	0		(4,125)	58,050	New Equip Non instruction		6,900	_		F		2 700
Acct 2017-18 Expended Acct Adopted Budget Revised Description Proposed Budget Increase % Change 610 92,244 610 85,228 Non Instructional Supplies 95,793 10,665 12,40% 611 349,519 611 265,748 Non Instructional Supplies 99,793 10,565 5,99% 612 979 612 265,748 Non Instructional Supplies 900 -9 0,00% 612 979 612 265,748 Non Instructional Supplies 200,00% 0,15% 0,00%	's Small pieces of equipment at facilities for SHS, PMS and WV to keep facilities in good of		(1,200)	5.700			29,000	-				44,900
Acct 2017-18 Expended Acct Adopted Budget Budge			טטט,דר	40,000	New Equip Instruction		000,000	+	7,0	T	1,3	1,303,747
Acct 2017-18 Expended Acct Adopted Budget Revised Description Proposed Budget Mchange % Change 610 92,244 610 85,228 Non Instructional Supplies 95,793 10,565 12,40% 611 92,244 610 85,228 Non Instructional Supplies 95,793 10,565 12,40% 612 978 612 265,746 Instructional Supplies 280,320 13,572 5,09% 611 349,519 611 265,748 Instructional Supplies 280,320 10,572 5,09% 612 172,421 615 244,550 Instructional Supplies 244,161 389,94 18,62% 615 172,425 615 244,550 Instructional Supplies 248,399 38,994 18,62% 616 172,427 620 20,9405 Transportation Fuel 248,399 38,994 18,62% 625 123,722 625 309,500 Haaf Engry 68,455 69,742 12,45% <		1	135,978	1,427,813	Total Fuel/Supplies		1 201 835	_		t		18,650
Acct 2017-18 Expended Acct Adopted Budget Budge		١	1000	18,000	Professional Materials		18.850	-		+	3,5	3,500
Acct 2017-18 Expended Acct Adopted Budget Budget Budget Budget Budget Budget Budget Budget Budget Acct Adopted Budget Budget Budget Budget Budget Budget Budget Budget Budget Acct Adopted Budget Budget Acct Adopted Budget Increase % Change Acct Acct Adopted Budget Increase % Change Acct Acct Adopted Budget Increase % Change Acct Acct Acct Acct Adopted Budget Increase % Change Acct		,	(1,100)	2,300	Media Supplies		3 400	_			22,0	22,050
Acct 2017-18 Expended Acct Adopted Budget Budge			(1,000)	27,000	Library Books		22.050	_			68,	68,217
Acct 2017-18 Expended Acct Adopted Budget Budget Budget Budget Budget Budget Acct Adopted Budget Budget Budget Budget Acct Adopted Budget Budget Budget Budget Acct Adopted Budget Budget Acct Adopted Budget Acct Acct Adopted Budget Acct Adopted Budget Acct Adopted Budget Acct A			(4,050)	11,70	Classroom Books		53 317	-		T	78,	78,157
Acct 2017-18 Expended Acct Adopted Budget Budge		1.	(9,732)	68,455	Instr. Bid Supplies		78 187	_			309,5	309,500
Acct 2017-18 Expended Acct Adopted Budget Budge	now on propane versus all electric		87,168	396,668	Heat Energy		309 500	_			205,5	205,905
Acct 2017-18 Expended Acct Adopted Budget Budge		18.62%	38,994	248,399	Transportation Fuel		209 405					
Acct 2017-18 Expended Acct Adopted Budget Budge					Walifelialice Supplies		244,550	-			232,0	232,000
Acct 2017-18 Expended Acct Adopted Budget Budge		-0.16%	(389)	244,161	Visit coarce Supplies		600	-			6	600
Acct 2017-18 Expended Acct Adopted Budget Budget Description Proposed Budget Proposed Budget Proposed Budget Proposed Budget Proposed Budget B		0.00%		600	Dist Tock Supplies		266,748	-	w		278,8	278.250
Acct 2017-18 Expended Acct Adopted Budget Budget Budget Description Proposed Budget Increase % Change	Curriculum continue "Wonders" and other curriculum armus apoures	5.09%	13,572	280,320	Non instructional Supplies		85,228	-			86,9	86.918
Acct 2017-18 Expended Acct Adopted Budget Budget Description Proposed Budget Model Proposed Budget Revised Proposed Budget Model Proposed Budget Model Proposed Budget Model Model Proposed Budget Model Mod	Initiatives at elementary schools such as Photo paper for eurricultum projects - Grade 3 Immigra (creation of passports); Grade 4 - CT History/Endangured Species, 3 & 4th grade Scaport Proje- special projects destipped during the school year.	12.40%	10,565	95,793			Ti .					
2019-20 Bd of Ed 2019-20 Bd of Ed 2019-20 Bd of Ed Proposed Budget Increase % Change					Court Property	naguna	Adopted Budget	+-	2017-18 Exp		Budget	Budget
	Reason for % Change	% Change	Increase	2019-20 Bd of Ed Proposed Budget	Description	Revised	2018-19	_		ed	2017-18 Revis	017-18 Adopted

Rates decreased by \$135,008 Reserve Account \$119,992 more applied

135,008

\$ 119,992 Total Reduction \$ 255,000 Reduction by Board of Finance Health Benefits revision

\$ 255,000

STONINGTON PUBLIC SCHOOLS

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BOARD OF EDUCATION: Alexa J. Garvey, Chair; Candace Anderson, Secretary

SUPERINTENDENT Van W. Riley, Ph.D. ASSISTANT SUPERINTENDENT
Mary Anne Butler

DIRECTOR OF SPECIAL SERVICES Allison Van Etten DIRECTOR OF FINANCE Gary J. Shettle

TO:

BOE Finance/Facilities Committee

FROM:

Van Riley, Superintendent

DATE:

June 11, 2019

SUBJECT:

Bond Proposal

On this Thursday's agenda is a discussion and direction for the proposed bond. I have attached a summary sheet of the items that I am recommending we consider. I have removed the SMS parking but we should discuss the rationale for not adding it to the proposal. The items recommended for consideration are as follows:

HVAC for SHS	\$ 861,545
HVAS for SMS	\$1,950,000
SMS roof	\$ 834,800
SMS parking	0
Building Maintenance System	\$ 110,000
SHS Field Lighting	\$ 438,900
Total	\$4,195,245
Total without SMS roof	\$3,360,445

I look forward to our discussion on Thursday.

Finance/Facilities Committee Discussion

- 1) CIP items for summer/fall
 - a. SMS signage
 - b. SMS Health Center wall
 - c. SMS gym wall pads
 - d. SMS parking study (test holes) and possible solution
 - e. SMS entry (for next summer)
 - f. DO plan, walls, doors, office spaces, signage, AC, etc.
- 2) Items for 2019-20 budget
 - a. SHS instructional assistants subject area specific
 - b. DO move (fall)
- 3) Ending balance pending
 - a. Elementary music materials and instruments
 - b. SMS ENCORE class materials
 - c. SMS shop wall
 - d. SMS summer moves (PMS and MMS)
 - e. SMS tree removal and landscaping
 - f. SMS paint (interior and exterior)
 - g. SMS gym floor
 - h. Special education backup van
 - i. Summer MO help
 - j. DMS second floor hallway paint
 - k. MO bobcat(s)
 - I. Refrigeration issues at SMS
 - m. SHS floor machine
 - n. Sick leave payoff account

