

**Business and Non-Instructional Operations****Inventories****Equipment**

An inventory of equipment shall be maintained in a manner authorized by the State Board of Education. All items whose current value exceeds \$5,000 shall be included in the inventory, with the exception of equipment permanently fixed in a building such as heaters or lockers. The equipment inventory shall serve both the functions of control and conservation. The inventory shall include at least the description, name, date of acquisition, identification numbers, original cost, and location of use of all items. A record of the date and mode of disposal of all equipment removed from the inventory shall also be kept.

**Instructional Equipment**

The inventory system shall be under the supervision of the Superintendent or designee.

Legal Reference:            Connecticut General Statutes  
                                 10-47 Powers of regional board. Meetings.  
                                 10-220 Duties of boards of education.

Policy adopted: March 9, 2017

STONINGTON PUBLIC SCHOOLS  
Stonington, Connecticut